

WHESSOE PARISH COUNCIL

You are summoned to attend the January meeting of the WHESSOE PARISH COUNCIL which will be held on MONDAY 28TH JANUARY 2019 at 7:00PM in WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions <ul style="list-style-type: none"> • Apologies: to receive apologies and approve reasons for absence. • Declarations of interest: To notify of any item on the agenda in which you may have an interest 	SG All	5 mins
2	Minutes of meeting held on 19th November 2018 <ul style="list-style-type: none"> • To approve and sign the minutes as an accurate record • Update on action points 	All Clerk	15 mins
3	Public participation <ul style="list-style-type: none"> • Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
4	Parish Councillor vacancies <ul style="list-style-type: none"> • Co-opt new Councillors 	All	5 mins
5	Finance <ul style="list-style-type: none"> • Update on bank signatories • Separation of budget between the Council and the Hall • Progress on Accounting Software • Quarterly Audit report • Financial Statement • Budget Statement • Bank Reconciliation • Budget Setting: To agree the budget plan for 2019-22 for Hall Maintenance and Improvement. • Section 137 funding 	Clerk	30 mins
6	Planning <ul style="list-style-type: none"> • Log of current planning applications 	Clerk	5 mins
7	General Data Protection Regulations <ul style="list-style-type: none"> • Update on Action Log 	Clerk	10 mins
8	Correspondence <ul style="list-style-type: none"> • Armed Forces Day 	Clerk	5 mins
9	Council Matters <ul style="list-style-type: none"> • Progress on the investigation of a change of name to the council and suggestions for a name. • Local Council Award Scheme 	Clerk	10 mins
10	Forward and Backward Look <ul style="list-style-type: none"> • Feedback from Meetings/Events/Training • Future Training/Events 	All Clerk	5 mins
11	Marketing and Social Media <ul style="list-style-type: none"> • Parish Councillor profiles • New website 	Clerk	5 mins

12	Whessoe Parish Hall <ul style="list-style-type: none"> • Fire Risk Assessment • Health and Safety Risk Assessment • Update from Parish Hall Committee • Maintenance and Improvement Plan – budget approval 2019-2020 • Contracts - update • Hall Bookings – update 	Clerk	25 mins
13	Date of future meetings <ul style="list-style-type: none"> • 25 March 2019 • 20 May 2019 – Annual Meeting 		

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.