

WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 9TH SEPTEMBER 2019 at 7.00PM in WHESSOE PARISH HALL for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	SG	5 mins
2	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	5 mins
3	Minutes of the Meeting held on 15th July 2019 <ul style="list-style-type: none"> To approve and sign the minutes as an accurate record Update on action points 	All Clerk	15 mins
4	Public participation <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
5	Parish Councillor vacancies	All	5 mins
6	Clerk and Responsible Finance Officer <ul style="list-style-type: none"> Clerk Contract Disciplinary/Grievance Procedure – for approval 	All All	5 mins 5 mins
7	Finance <ul style="list-style-type: none"> Financial Statement July to August Budget Statement July to August Bank Reconciliation 	Clerk Clerk SM/SG	5 mins 5 mins 5 mins
8	Planning <ul style="list-style-type: none"> Banks Group development – presentation by Banks Group. TO BE CONFIRMED Planning Applications – widening the awareness Log of current planning applications 	Banks All Clerk	15 mins 5 mins 5 mins
9	General Data Protection Regulations <ul style="list-style-type: none"> Update on Action Log 	Clerk	10 mins
10	Correspondence <ul style="list-style-type: none"> Councillor Lee – how best to respond to these types of email. Should it be individual councillor or on behalf of the council. St Teresa’s Hospice 	Clerk	5 mins
11	Marketing and Social Media <ul style="list-style-type: none"> New website - review 	Clerk	5 mins
12	Council Matters <ul style="list-style-type: none"> Local Council Award Scheme Equal Opportunities Policy – for approval and consideration of training requirements. 	Clerk All	5 mins 5 mins

13	Forward and Backward Look <ul style="list-style-type: none"> • Feedback from Meetings/Events/Training • Future Training/Events • “Bridges” Guidance - discussion 	All Clerk All	5 mins 5 mins 10 mins
14	Whessoe Parish Hall <ul style="list-style-type: none"> • Minutes of last meeting(s) • Update from Parish Hall Committee • Social Committee – creation to encourage community use of the Hall • Newsletter • Macmillan Event <ul style="list-style-type: none"> ○ Budget ○ To do list ○ Leaflet drop • Maintenance and Improvement Plan • Contracts - update • Hall Bookings – update 	Clerk SG SG SG FM Clerk Clerk Clerk	5 mins 20 mins 5 mins 5 mins 15 mins 5 mins 5 mins 5 mins
15	Next Meeting <ul style="list-style-type: none"> • Monday 18th November 2019 	All	

CONTACT

Signed:

Name: Bill Goldfinch – Parish Clerk

Mobile: 07818 427740

E-mail: whessoeparishclerk@gmail.com

The Press and Public are very welcome to attend this meeting.